

Bay Pointe Ballet School Tuition Policies & Procedures 2017/18 School Session

Registration

Bay Pointe Ballet School requires a \$50 registration fee for all new and existing students registering between the months of August – December, 2017. A \$25 registration fee is due for all new students registering between the months of January – March, 2018.

New students are not accepted after March 31, 2018 for the 2017/18 School Session, unless special exception is given by School Director or School Principal.

Tuition for the first month/installment will be due upon registration. *Families who choose to pay monthly with cash or check will be required to pay first and last installment upon registration.*

The Bay Pointe Ballet School registration fee is an annual fee and will be due again to register for the 2018/19 School Session.

Tuition

Bay Pointe Ballet School's 2017/18 School Session runs August 21, 2017 – June 9, 2018. Tuition will be charged over 9 equal installments, August/September 2017 – May 2018. Tuition for the first month/installment (August/September) will be due upon registration. Families who choose to pay monthly with cash or check will be required to pay first and last installment upon registration.

Otherwise, tuition is due on the 1st of each month and considered late on the 8th of the month. Auto payments will be run on the 1st of each month, or the closest business day.

A \$25 late fee will be applied to payments made after the 8th of each month, for bounced checks and for rejected credit cards. Bay Pointe Ballet reserves the right to refuse service to students whose account is more than 30 days past due.

Tuition Rates

Classes Per Week	Rate Per Class
Creative Movement	\$16.50
1 Class Per Week	\$18.00
2 Classes Per Week	\$18.00
3 Classes Per Week	\$18.00
4 Classes Per Week	\$18.00
5 Classes Per Week	\$16.00
6 Classes Per Week	\$16.00
7 Classes Per Week	\$14.00
8 Classes Per Week	\$14.00
9 Classes Per Week	\$13.50
10 Classes Per Week	\$13.50
11 Classes Per Week	\$13.00
12 Classes Per Week	\$12.50
13 Classes Per Week	\$12.00
14 Classes Per Week	\$11.50
15 Classes Per Week	\$11.00

Payment Plans

Creative Movement, Pre Ballet 1 & 2, Level 1A & 1B, and General Divisions:

- **Auto Monthly:** A 5% discount is available for auto monthly payments.
- **Monthly:** Tuition due by cash, check or credit card due at the 1st of each month. Payments not received by the 8th of each month are considered late. *Families who choose to pay monthly with cash or check will be required to pay first and last installment upon registration.*

Curriculum Division:

- **Annual Payment:** A 15% discount is available for annual payments. If registering prior to the start of the school year, a \$100 tuition deposit is required to hold your student's place in his/her class. The remaining Annual Tuition dues will be charged/due on August 21, 2017.
- **Auto Biannual Payment:** A 10% discount is available for auto biannual payments. If registering prior to the start of the school year, a \$100 tuition deposit is required to hold your student's place in his/her class. The remaining balance of the first installment will be charged/due on August 21, 2017 and second installment is due January 1, 2018.
- **Auto Monthly:** A 5% discount is available for auto monthly payments.
- **Monthly:** Tuition due by cash, check or credit card due at the 1st of each month. Payments not received by the 8th of each month are considered late. *Families who choose to pay monthly with cash or check will be required to pay first and last installment upon registration.*

Payment Schedule	Auto Monthly	Auto Biannual	Annual
Upon Registration	Reg. Fee + 1 st Installment	Reg. Fee + \$100 Deposit	Reg. Fee + \$100 Deposit
August 21, 2017	\$0	1 st Installment (less \$100)	Full Payment (less \$100)
September 1, 2017	\$0	\$0	\$0
October 1, 2017	2 nd Installment	\$0	\$0
November 1, 2017	3 rd Installment	\$0	\$0
December 1, 2017	4 th Installment	\$0	\$0
January 1, 2018	5 th Installment	2 nd Installment	\$0
February 1, 2018	6 th Installment	\$0	\$0
March 1, 2018	7 th Installment	\$0	\$0
April 1, 2018	8 th Installment	\$0	\$0
May 1, 2018	9 th Installment	\$0	\$0

Withdrawals, Refunds, Make-Ups and Credits

In the event of a withdrawal from classes, the School must be notified in writing prior to the end of the month to not be charged for the following month. Any tuition discounts received will be reversed and the remaining balance will be issued by check. **If tuition was run (due on the first of every month) prior to notification of withdrawal, a refund for that month will not be available. Partial month refunds are not available.**

If a student drops one of his/her classes during the School Session, tuition rates are subject to change.

Make-up classes are available on a limited basis. Make up classes may be taken in current or lower level and **must be scheduled in advance** with the front desk. Make up classes may not be available for some levels due to scheduling conflicts. Make up classes are not available in classes that are full.

A maximum of 4 make-up classes may be scheduled during each semester (August – December and January – May 20) and **must be taken within 30 days of the missed class.** Exception can be made at the discretion of the School Director or School Principal if student has missed four or more weeks of classes due to injury or illness. No make-up lessons will be available past May 19, 2018. No make-up classes will be scheduled during Parent Observation weeks.

Tuition credits are not available for missed classes. Exception can be made at the discretion of the School Director or School Principal if student has missed four or more weeks of classes due to injury or illness.